

TALLONG COMMUNITY FOCUS GROUP INC.

MINUTES OF THE MEETING OF 15th SEPTEMBER, 2011

ITEM	DATE Initiated	DECISIONS/FOLLOW UP
ADMINISTRATION		
Members Present	19-8-10	Margaret, Lionel, Janet, Dugald, Sharyn, Geoff
Apologies	21-05-09	John
Ratify Minutes Of Previous Meeting	21-05-09	Moved: Janet Seconded: Lionel the Minutes be accepted.
Memberships	21-05-09	26 new/renewal memberships received.
Treasurer's Report	21-05-09	See the attachment 1. There was discussion on various aspects of the report including identification of all TCFG assets, insurance of TCFG equipment (PV solar panels, heaters and the sound system should be covered by the Hall Trust insurance – Dugald to check). Depreciation of equipment in the Balance Sheet is that accumulated over 2 years. In future, a line indicating checks written/to be approved should be added to the report. Moved: Geoff Seconded: Lionel that the report be accepted.
Secretary's Report Correspondence In	21-05-09	<ol style="list-style-type: none"> 1. Email from Paul Jackson of Boral re the community consultation process (see South Marulan Quarry below). 2. Email from Terry Cooper, GMC re pot-hole repair (see Attachment 2)
Secretary's Report Correspondence Out	21-05-09	<ol style="list-style-type: none"> 1. FRRR/ANZ Small Grants for Small Rural Communities application 2. Email to Terry Cooper GMC re pot hole repair. 3. Email to Andrew Palmer GMC re cleaning up Highland Way <p>Moved: Lionel Second: Dugald that Incoming mail be received/Outgoing be endorsed.</p>
Task leader job allocations	15-9-11	<ol style="list-style-type: none"> 1. Newsletter and Goulburn Post articles – John Lombard has accepted and says he can do from France or Tallong as long as the information is available. 2. The TCFG hall cupboard - Lionel 3. Canteen at the Movie Nights - Lionel/Janet 4. Notice board at the General Store – Janet/Dugald 5. Apple Day TCFG stall produce – Janet 6. Committee suppers - Janet
Articles and Publicity in the Local Papers	21-05-09	Leader – John: Mike has given contact and other details. Content can be gleaned from the TCFG website, committee Minutes and requests made of the RFS and church – can cover the outcome of the AGM, Streetscape volunteer program and continuing news from the Tallong PS. This should be done every two weeks. John can request information from the all the above sources and committee members for guidance.

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Newsletters	18.12.08	Leader: John: A newsletter needs to be prepared ASAP. One subject: Appeal for ideas from the community for possible projects and social and cultural events. Other subjects to be covered should be results of the AGM (new committee), school volunteers program (request any further interest – to contact the Principal susan.m.matthews@det.nsw.edu.au), produce for the TCFG stall at Apple Day (e.g. jams, knitted items, etc - Janet to supply details), Special community dinner including the date (to be confirmed), speaker, times etc, a booking form – see later discussion), Movie schedule.
COMMUNITY PROJECTS		
Tallong Apple Day Festival	26-11-09	Leader: Sharyn - to be the liaison person with the Apple Day committee
Tallong History Booklet sales/reprint	22- 5-08	Leader- Janet: No action required at present.
Tallong Railway Station	30.08-07	Leader: Dugald. No action.
Marulan South Quarry – CCC	17- 9 -08	<p>Leader Geoff: Paul Jackson Email: I have to report we are quite a way behind with this work, so the document has not as yet been finalised as we were originally planning. So the answer at this stage is no, there has not been a release as yet.</p> <p>However, the arrival of Sharon Makin at the quarry as our new Environment and Community Officer has hastened the development of the plan, and we are now ready to start framing the document for internal review. We still have every intention of re-circulating to community stakeholders as originally discussed with the TCFG. I am hesitant to give a timeframe at this stage, given my role has expanded exponentially since we first met, however I would hope something is with you by mid-October at latest.</p> <p>Next meeting scheduled for October 5 – I will miss this!</p>
Website development	21.05.09	Leader: Geoff: New committee should investigate applying for a grant to professionally develop the website. Action: Dugald to look at the IMB website to see if there are community grants that may cover this task.
Tallong Streetscape Volunteer Group		Leader: Lionel to liaise. Volunteers training meeting held, Safe Working Practices for various equipment submitted to Jason Maroney, GMC for approval and he has inspected Tallong to discuss various projects with Mike (see Attachment 3).
GENERAL BUSINESS		
Community Announcement Sign	1-5-09	Leader: Margaret: Look for funding from Boral. Action: Sharyn to ask Geoff Kettle about his discussions with Boral re funding. No possibility in the short-term so seeking alternative funding –see FRRR Grant application.

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Road numbering in the Village	17-12-09	Leader: Geoff: Action: Geoff to draft as letter to GMC re outcomes of the survey. Still to be done!!
Movies	17-12-09	Leaders: Lionel/Janet: No action until the hall is heated. Mike/Vicky Kennedy still happy to do the movies but they would like somebody else to take over the canteen. Action: Janet to get a schedule of the movies from Mike/Vicky and to feed this to John for the Newsletter.
Program of 2011 events for the TCFG (to be publicised on the Website)	21-1-10	Leader: Committee: On-going Action: Geoff will up-date the website. Proposed program subject to confirmations is: <ol style="list-style-type: none"> 1. Nov. 26 community dinner at Santa Sabina 2. Dec. 10 Community Christmas party 3. Jan. 21, 2012 – community picnic 4. Mar. 4, 2012 - Clean-up Australia 5. Mar. 24. 2012 – Bush Dance 6. May 6, 2012 – Tallong Apple Day Festival
Building Communities Grant for Hall	17-6-10	Leader: Mike: Warren Little to provide a Quote for doing the electrical – still waiting. May get another electrician.
Tallong Public School	16-12-10	Newsletter supplied for addition to the Tallong website. Action: Mike to ask Principal if it can be supplied as a MS Word document. Done and working well.
FRRR grant application for a community sign	18-8-11	A FRRR grant application has been completed and submitted.
Tallong Recreational Reserve Trust	20-01-11	Lionel to Liaise: Discuss getting a report on what has happened to the \$1000 TCFG grant to this Trust. Action: Lionel to get an address for the Trust so that we can write a letter of enquiry about how the TCFG Grant has been used.
Highland Way clean-up	17-3-11	No response from the Works Section discussed in the letter from A. Galland, GMC. Still no response from recent Email to Andrew Palmer, GMC. Action: Sharyn to speak to the GMC Mayor re getting anti-litter signage for this section of road.
Train schedules	19-5-11	Margaret Morris asked if the trains to Sydney could leave Goulburn and not Moss Vale. Action: Margaret Botticchio to recommend that Margaret Morris contacts the local MP, Pru Goward. Margaret Morris invited to communicate directly with Pru Goward.
TCFG AGM	19-5-11	Draft Minutes circulated for comment. Minutes have been amended following comments.
Footpath on Highland St between Hope St and Mulwaree Drive?	16-6-11	GMC considering for their next budget.
Road pot-hole patching – continued poor workmanship.	16-6-11	See Attachment 2. Action Geoff: send an Email inviting the Senior Supervisor to visit the area for a site inspection:
Marulan Carols by Candlelight 2011	21-7-11	Can be publicised in the Newsletter. However, we will organise our own Tallong Community Christmas Party.
Pedestrian crossing on Caoura St. to the Memorial Park	21-7-11	Suggestion the new committee follow-up possibility of road “blisters” and/or median strip!? Likelihood of success minimal therefore not worth pursuing. On Apple Day as part of the traffic management plan, should include a traffic direction marshal for the Caoura Street entrance to the park.
Combined schools athletics carnival – volunteers required to help at the Tallong PS canteen.	16-6-11	Rescheduled for October 21.

ITEM	DATE Initiated	DECISIONS/FOLLOW UP
NEW BUSINESS		
Tallong Community Christmas Party	15-9-11	Leader: Lionel/Janet: Should avoid clash of dates with the Marulan Carols, St Stephens carols, school function (Margaret to check), RFS Christmas party – our preferred date is Dec. 10 (Action: Lionel to check with Chris Boland).
Community dinner at Santa Sabina	15-9-11	Suggestion by Paul Holmes - \$15 per head for catered meal (BYO) plus proposed a nature walk either with the dinner or as part of a theme evening with guest speakers around the theme of “the native plants of Tallong. Geoff contacted John re one of his contacts and he has a very interesting possibility yet to be confirmed. It has also been suggested that on other themes we might attract guest speakers along the lines of the John and Jean Lombard talk. Actions: Margaret to discuss with Paul Holmes if our 1st preference date of Nov. 26 is OK (2nd option is Nov. 19) . Then immediately transmit this information to the committee so that John can confirm his speaker details. Proposed format of the evening would be: 6pm proposed nature walk, dinner 7pm (speaker to present between main course and dessert). Pre-bookings/payment essential via the Newsletter form. Bookings for adults only and open on a first come basis to everyone. Maximum of 80 people only.
Vision for Vegetation in Tallong	15-9-11	Suggestion by Paul Holmes - meant to promote awareness in the community of the native plants of this district. This could tie into the streetscape group’s work and even lead to another publication for Tallong. This could also tie in with the management of weeds on our streets. Action: Margaret to show Paul previous GMC environmental plans for the region and to discuss his putting a proposal together for consideration of the committee/community.
Veolia Mulwaree Trust	15-9-11	Leader: Janet: Future project application: archiving of historical materials held by the TCFG.
Subsidence of Old Wingello Road	15-9-11	Margaret and John Morris informed the committee that there appears to be a “sink hole” developing under Old Wingello Road just near the railway bridge overpass which could soon cause road subsidence. Action: Geoff to Email Terry Cooper, GMC to arrange a site inspection with Margaret/John.

Meeting closed at 2200 EST.

Next Meeting: Thursday October 20, 2011

Attachment 1: Treasurer's report
 TCFG Balance Sheet 11Sep2011

TALLONG COMMUNITY FOCUS GROUP
Balance Sheet

ACN 35027663 as at 11/09/2011
 Inc No NSW INC9887110

Assets

Current Assets

IMB Account (per passbook)	\$8,688.51	
Cash in hand	\$47.20	
Equipment at Cost (Projector & DVD)	\$3,880.49	
		\$12,616.20

Liabilities

Current Liabilities

Provision for Apple Day 2012	\$1,000.00	
Depreciation of Equipment	\$2,586.99	
Unpaid Cash Payments		
Unpresented Cheques	\$99.00	
		\$3,685.99

Net Assets

\$8,930.21

Summary of income and expenses (YTD)

Total income	\$732.50
Total expenses	\$5,938.76
Income-expenses	-\$5,206.26

Equity

Retained Earnings (notes 1&4)	\$12,842.97	
Current Year Earnings (note 2)	-\$5,206.26	
Equipment after Depreciation (note 3)	\$1,293.50	
		\$8,930.21

Note (1) Includes provision of \$3,350 for solar array for hall brought forward from 2010-11

Note (2) Includes expense of \$3,350 for solar array for hall + public liability insurance

Note (3) Basis of depreciation is one third of purchase price per year

Note (4) Retained earnings comprises:

Bank balance at start of financial year	\$13,859.47	plus
Cash in hand at start of financial year	\$33.50	
Less unpresented cheque no. 264	\$50.00	
Less provision for Apple Day 2012	\$1,000.00	
	\$12,842.97	

Attachment 2: Email correspondence with Terry Cooper GMC

Thank for your email.

I note with disappointment that this problem has not been rectify.

Council has had a number of senior supervisor staff retire in this area over the past 3 months.

Council will appoint the senior supervisor for this area in the next week.

I will ensure that this email is sent to them and the manager of the area to ensure this matter is given an urgent priority and addressed

Terry Cooper
Director Engineering Services

From: Geoff Clark [mailto:geoff_run@hotmail.com]

Sent: Monday, 22 August 2011 4:59 PM

To: Terry Cooper; Geoff Kettle; jlm.black@bigpond.com; northman@goulburn.net.au; weathervane12@gmail.com; lionelwill@optusnet.com.au; carl.wise@bigpond.com; cavanpark44@bigpond.com

Subject: Pot hole repairs in Marulan and Tallong [Scanned][Spam score:9%]

Attention: Mr Terry Cooper, Director of Engineering Services, Goulburn Mulwaree Council

Dear Mr Cooper,

On June 22, 2011 you wrote to the Tallong Community Focus Group in reply to our concerns about the very poor pot-hole repairs undertaken by Council in the Tallong area. You said that you would discuss the standard procedure of "squaring up the hole", removal of loss material, placement of cold mix and then compaction with the the supervisor for this area. I want to relate what I observed today in Marulan which indicates that nothing has changed.

In the main George Street I observed that the workers just piled the cold mix into the many holes and moved on without even attempting any compaction, once again relying on the cars passing over to do the compacting for them. This is a waste of rate payers money and ensures that the same job has to be repeated at regular intervals, six monthly at most. Another gross example can be seen outside 169 Mulwaree Drive, Tallong where an increasingly large hole has been patched many times but is only getting worse. I invite you to inspect these repairs and to please instigate a detailed inquiry into the methods being used to repair pot-holes through the Goulburn-Mulwaree Shire.

Thank you,

Geoff Clark

Secretary, Tallong Community Focus Group

Attachment 3: Email from Mike Kennedy on the Streetscape Committee details

Hiya

I had a meeting with Jason Moroney today regarding the sort of things we might do in Tallong. I gave him an initial list of stuff;

1. Edge the footpaths on Highland St and Caoura Rd. (using the Blade Edger)
2. Clear the verges of Highland St, Mulwaree Drive and Caoura Rd. (using the Cord Trimmer & Mower)
3. Cleanup the area around the "Welcome to Tallong" signs, of long grass and scrub. (using the Cord Trimmer & Mower)
4. Cleanup the Soldiers Memorial in Tallong Memorial Park.
5. Clear scrub and small trees at the junction of Highland Way and Bumballa St to improve visibility for motorists. We may need GMC to clear a few larger trees here.
6. Clear scrub and small trees at the junction of Caoura Rd and Bumballa St to improve visibility for motorists. We may need GMC to clear a few larger trees here.
7. Clear the scrub from the block on the NE corner of Caoura Rd and Bumballa St behind the RFS Shed. (using the Cord Trimmer & Mower and possibly a Ride-on Mower which I will prepare a SWMS for prior to the work)

and we drove around and had a look. He has approved the three Safe Work Method Statements that I sent him for the equipment we might use

There are some things that the Council will do, such as Item 3, Item 5 & Item 6, and we would be OK to carry out Items 1, Item 2 (Mulwaree & Caoura but not Highland Way), Item 4 and Item 7.

With regard to Highland Way, this is an RTA "main road" and the Council have no jurisdiction over it and any of their people who carry out work on the side of an RTA road, such as mowing the verge from the bridge to the Station, must have "RTA traffic tickets". I said that I would contact Rhod Stevens at the RTA and see if we could get an exemption as it is a 50kph area or if it would be possible to get a "ticket".

I will look at the calendar and set a date for a start to work on Items 1, 4 & 7. We could put in a few hours and then have a BBQ in the Park and discuss where we head from there. Let me know what you think.

Mike