

TALLONG COMMUNITY FOCUS GROUP INC.

MINUTES OF THE MEETING OF 17th MAY, 2012

ITEM	DATE Initiated	DECISIONS/FOLLOW UP
ADMINISTRATION		
Members Present	19-8-10	Margaret, Sharyn, Janet, Dugald, Lionel, Geoff
Apologies	21-05-09	John
Ratify Minutes Of Previous Meeting	21-05-09	Moved: Sharyn Seconded: Janet that the Minutes be accepted.
Memberships	21-05-09	4 new members
Treasurer's Report	21-05-09	See the Attachments 1 and Attachment 2. Motion: That the Treasurer's report (Attachment 1) be accepted. Moved: Geoff Seconded: Lionel Motion: that the disbursements of Apple Day funds as outlined in the final column of Attachment 2 which gives a projected balance of \$1414.99 in Dec. 2012 be agreed. Unanimously agreed. Letters to be prepared stating certain suggested requirements to these grants be sent to the RFS, Hall Trust and Tallong P&C i.e. committee members for the 2013 Apple Day committee, etc.
Secretary's Report Correspondence In	21-05-09	<ol style="list-style-type: none"> 1. Letter of Agreement from Veolia Mulwaree Trust to fund 50% of the Village Community sign. 2. Email from Terry Cooper saying work on the Dip will commence in the 2012-13 financial year. 3. Road numbering GMC council notes and gazetting details.
Secretary's Report Correspondence Out	21-05-09	<ol style="list-style-type: none"> 1. Email to Brian Hollands, GMC, re budget submission supporting footpath construction in Tallong Village 2. Emails to Yass Signs re design of the Village Community sign. 3. Agreement details to the V-M T re the community sign. 4. Letter to the Tallong Park Association re the golf tournament (Attachment 3). <p>Moved: Lionel Second: Janet that Incoming mail be received/Outgoing be endorsed.</p>
Articles and Publicity in the Local Papers	21-05-09	Leader – John: Goulburn Post continues to run Tallong Twitterings. Action: Janet to send the Secretary a copy of the TT from the GP on Monday, May 14 which contains recognition of the V-M T grant for the community sign.
Newsletters	18.12.08	Leader: John: The May newsletter is Attachment 4.
COMMUNITY PROJECTS		

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Tallong Apple Day Festival	26-11-09	Leader: Sharyn – Obviously everyone is aware of the resounding success of the day. Perfect weather led to a huge crowd and happy faces. Slight problems were of course experienced, from the malfunctioning of the public toilets to a squabble between stall holders over site boundaries, these things were overcome, and again the organising team learned lessons on what to change for improving the festival again next year. Our financials were reported favourably by the treasurer and our main concern at this point, due to the retiring of 4 of our members, is where do we find new committee members for next year? I suggest that we strike while the day is fresh in everyone's mind, and start publicising that we need volunteers.
		Margaret's comments: Congratulations Michael Kennedy (Convener) and the Apple Day Committee on giving the community a most enjoyable Apple Day. While we know there was a great deal of work and organisation behind the presentation of a relaxed, enjoyable event, this year we experienced a whole of community effort in the volunteers displaying their name tags, a program that provided constant fun and entertainment, a varied selection of stalls and interesting exhibits that catered for all on the day. From others I picked up a feeling that Tallong is a place inhabited by friendly people and it was impressive to see this community in action.
Tallong History Booklet sales/reprint	22- 5-08	Leader- Janet/Margaret:
Marulan South Quarry – CCC	17- 9 -08	Leader Geoff. A meeting was held on May 2. The quarry is progressing rapidly with earthworks 85% complete in the Borrow Pit, the rail embankment and on the noise bund. The processing plant area is ready for construction of the plant to commence in June. There were 3 environmental incidents reported – 2 dust exceedances (one with a wrong wind direction) and one due to a breach of a culvert wall with sediment into the local creek. Otherwise, things are on schedule.
Website development	21.05.09	Leader: Geoff: The new website is continually being updated and software registration has been paid. There has been no update from the History sub-group as previously projected – leave until After Apple Day (AAD). No comments as yet due to Janet and Margaret's sickness.
Tallong Streetscape Volunteer Group		Leader: Lionel: Next project to be the installation of the community sign which Lionel has agreed to co-ordinate in mid-June. On arrival the sign to be stored under the Hall. Then a hole 900mm deep 150mm wide in the bottom 450mm and 450mm wide in the top 450mm to be dug and filled with 6 bags of cement with the support pole in the middle. Lionel to approach Lynn to see if she can get M&M to use an augur on a bobcat to prepare the hole. Geoff to send Lionel a photo of the planned location on Highland St, on the nature strip just west of the entrance to the railway station. Action: Lionel to check on underground cables in that area.
GENERAL BUSINESS		
Road numbering in the Village	17-12-09	Leader: Geoff: Gazetting of changes for those residents is taking place.
Movies	17-12-09	Leaders: Lionel/Janet: In abeyance. Action: Janet to see what classic movies are available at the GMC Library.
Program of 2011-2012 events for the TCFG (to be publicised on the Website)	21-1-10	Leader: Committee: Emergency preparedness meeting on June 26. AGM on September 6. Early October for supper meeting on native vegetation in the Tallong region including the Midge Orchid. November Book discussion meeting with Indira Naidoo (John to follow up and set the date).
Tallong Public School	16-12-10	Weekly Newsletters have been added to the website.

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Tallong Recreational Reserve Trust	20-01-11	Lionel :Follow up on previous meetings request about TCFG Liability in this matter? Action: Lionel to see if the Trust will act or allow action on the camping area using the TCFG grant. e.g. signage, rock borders, etc
Highland Way clean-up	17-3-11	Leader Sharyn: Still awaiting the kit from Jason Maroney. Recent action – Alan Weston has been requested to quote for signage.
Footpath on Highland St between Hope St and Mulwaree Drive?	16-6-11	GMC considering for their next budget. Action: Geoff to remind GMC that this is still a priority and should be included in the budget. Action: Geoff to find out when the budget is being formulated and any community input. This is due in April. Action: Geoff to find out where it is located and check for Works priorities. Geoff Kettle says that a TCFG is required by May 25 supporting the footpaths construction in Bumballa St (to the school) and on Highland St. Action: Geoff to prepare a submission AAD. Done after seeking input from the school. Forwarded to Brendan Hollands, Corporate Affairs Manager, GMC.
Road pot-hole patching – continued poor workmanship.	16-6-11	Geoff: Action: Geoff to follow-up. Have to follow-up again now that Col Davis GMC has returned to work after Easter. <i>Post meeting note: there was a road crew at 169 Mulwaree Dr doing a full repair on the road surface on 20/4/2012!!</i> Now looks good.
NEW BUSINESS		
Vision for Vegetation in Tallong	15-9-11	Delayed until after the Community dinner at Santa Sabina. Margaret has contacted Dennis Wilson – naturalist and member of Orchid Soc. Interest in midge orchid sites and knowledgeable about wild flowers and habitats. He would be happy to hold a talk about this subject. To be discussed AAD.
Veolia Mulwaree Trust	15-9-11	Leader: Geoff: Action: Send a letter in reply to the offer from the VMT. Done. Completion date of June 30, 2012 will be tight given that it takes 6 weeks for delivery. The 50% down payment cheque has been sent and now awaiting the design for approval of the committee. Somebody else will have to organise a team to purchase cement/aggregate, prepare the hole and do the installation. We should make sure that person is definite on the location – Geoff to brief Lionel.
Anzac Day commemoration in Tallong	15-3-12	Organisation for next year should take place in January 2013
Special Community Meeting	19-1-12	Action: Geoff to get agreement of presenters for a mid-June type date. All organisations have been notified with a proposed date of Tuesday, June 26 at 7pm. Robert Bell of SES; the RFS (still has confirmed and the RFS will be able to get someone closer to the event); Andrea Sant Red Cross Team Leader ACT & Southern NSW REDiPlan Community Speakers [(mobile) 0402 518 122 (email) soulofandrea@gmail.com] Lionel will liaise with the speakers and Mike regarding requirements for computer and projection screening of presentations. Suggest that all speakers with those requirements meet with Mike/Lionel at the hall at 6.30pm on the night to test the facilities.
New NSW OH&S laws and their impact on Volunteer Groups	19-1-12	Action: Geoff to follow up with GMC. Not yet done. This needs to be in place before next year's Apple Day Festival. Discuss the possibility of the GMC running a general course for volunteers.
Report of attendance at GMC Strategic Marketing Launch	15-3-12	Action: Geoff to look at linking our website to Goulburn's. Still to be done. AAD.
Bi-centenary of Tallong's discovery by European settlers/explorers	19-4-12	Leader: John: For discussion purposes to set-up a sub-group to co-ordinate activities for the 2018 celebrations. Needs community consultation. Bring this up at the AGM and mention a new project for a History of Tallong Volume 2 booklet.
Date for the AGM	17-5-12	Agreed September 6, 2012 at 7.30pm. Seek members of the TCFG and Apple Day committees plus the Bi-centenary sub-group.

Meeting closed at 2050 EST. Next Meeting: Thursday June 21, 2012 Please note: The Secretary will be absent for this meeting

Attachment 1: Treasurer's report
TCFG Balance Sheet 8 May 2012

TALLONG COMMUNITY FOCUS GROUP	
Balance Sheet	
ACN 35 027 663 679	as at 8/05/2012
Inc No NSW INC9887110	

Assets	<i>Current Assets</i>	
	IMB Account	\$14,947.99
	Cash in hand	\$168.05
	Equipment at Cost (Projector & DVD)	\$3,880.49
		<u>\$18,996.53</u>

Liabilities	<i>Current Liabilities</i>	
	Provision for Apple Day 2012	\$1,000.00
	Depreciation of Equipment	\$2,586.99
	Cheques to be written (for creditors)	\$0.00
	Unpresented Cheques	
		<u>\$3,586.99</u>

Net Assets	(current assets minus current liabilities)	<u>\$15,409.54</u>
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Summary of income and expenses (Year to date)	
	Total income \$16,298.93
	Total expenses \$15,025.86
	Creditors (see list below) \$0.00
	Income-expenses-creditors+cheques \$1,273.07

Summary of income and expenses since last meeting	
<i>Income</i>	
	Book sales \$240.00
	Membership renewals \$10.00
	Mulwaree Trust grant (1st payment) \$1,960.00
	Raffle tickets \$1,570.00
	Shrunken apple head sales \$9.95
	Craft and history stall \$723.50
	TCFG stall (except raffle tickets) \$181.60
	Bake-off auction \$388.50
	Apple sales \$1,659.00
	Apple Day stalls \$505.00
	Apple Day sponsorships \$913.60
	Total income \$8,161.15

<i>Expenses</i>	Business Requisites (J Lombard)	Newsletters
	Raffle tickets	\$192.08
	Bake off ribbons and rosettes	\$20.00
	Apple Day stationery, hardware	\$50.71
	Apple Day food inspection fee	\$180.00
	Apple Day apples	\$805.00
	Apple Day raffle gift voucher	\$200.00
	Apple Day comp prizes	\$210.00
	Apple Day golf day prizes	\$54.05
	Apple Day signage, programs	\$303.31
	Apple Day electricity for coffee stall	\$20.00

Apple Day entertainment	\$1,150.00
IMB - bank fees	\$8.75
Total expenses	\$3,193.90

Cheques to bank

Total \$0.00

Creditors

Total creditors \$0.00

Equity

Retained Earnings (notes 1&4)	\$12,842.97
Current Year Earnings (note 2)	\$1,273.07
Equipment after Depreciation (note 3)	\$1,293.50

\$15,409.54

Note (1) Includes provision of \$3,350 for solar array for hall brought forward from 2010-11

Note (2) Includes expenses of \$3,350 for solar array for hall + \$2451.46 for public liability insurance

Note (3) Basis of depreciation is one third of purchase price per year

Note (4) Retained earnings comprise:

Bank balance at start of financial year	\$13,859.47	plus
Cash in hand at start of financial year	\$33.50	
Less unrepresented cheque 264	\$50.00	(presented 29/12/2011)
Less provision for Apple Day 2012	\$1,000.00	
	\$12,842.97	

Attachment 2

Possible projected income/expenditure May-Dec 2012

IMB Account as at 13-05-2012 (after all cheques already issued are presented)	\$12,334.99
Cash in hand	\$234.05
Total	\$12,569.04
First Veolia-Mulwaree Trust payment	\$1,960.00
First payment for sign	\$2,613.00
TCFG contribution to first payment for sign	\$653.00
Final Veolia-Mulwaree Trust payment	\$653.00
Remaining TCFG contribution to sign	\$1,960.00

Expected outgoings

Hire of Portaloos for Apple Day	\$450.00
Pay Lieder Theatre (Apple Day appearance payment)	\$100.00
Reprint History Book (50 copies - currently 15 in stock)	\$550.00
NSW Dept. of Fair Trading (annual association fee)	\$50.00
Public Liability Insurance	\$2,500.00
Contingency for public liability insurance premium increase	\$500.00
Community Sign Board (remaining TCFG contribution)	\$1,960.00
Construction of the community sign	\$150.00
Xmas Party (assuming approx. same cost as for 2011)	\$180.00
Printing newsletters (say 6@\$30)	\$180.00
Hall hire	\$100.00
Sub-Total	\$6,720.00

Disbursement of Apple Day proceeds

(Option 1 is same as for 2011)

<i>Option 1</i>	<i>Option 2</i>	<i>Option 3</i>	<i>Mike's</i>	<i>Final</i>
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Tallong RFS	\$1,000.00	\$500.00	\$500.00	\$750.00	\$500.00
Tallong School P&C	\$1,000.00	\$500.00	\$500.00	\$750.00	\$500.00
Tallong Hall Trust (for concreting floor under stage?)	\$1,000.00	\$500.00	\$1,000.00	\$1,500.00	\$1,500.00
St Stephen's Church, Tallong	\$200.00	\$100.00	\$100.00	\$200.00	\$300.00
Lieder Theatre	\$200.00	\$100.00	\$100.00	\$200.00	\$200.00
Goulburn bowmen	\$200.00	\$100.00	\$100.00	\$200.00	\$100.00
Berrima District Engine Club	\$200.00	\$100.00	\$100.00	\$200.00	\$100.00
New public address system (Mike Kennedy getting prices)	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Subtotal - Apple Day disbursements	\$4,800.00	\$2,900.00	\$3,400.00	\$4,800.00	\$4,200.00
Total expected outgoings	\$11,520.00	\$9,620.00	\$10,120.00	\$11,520.00	\$10,920.00

IMB balance - (total expected outgoings) **\$814.99** **\$2,714.99** **\$2,214.99** **\$814.99** **\$1,414.99**

Attachment 3

23rd April 2012

Ms Jenny Eccleston,
Secretary,
Tallong Park Association Inc.,
12 Mulwaree Drive,
Tallong, NSW, 2579

The Tallong Community Focus Group (TCFG) wishes to maintain cordial relations with all active organizations that make up the greater Tallong community. The TCFG committee, while registering surprise over the cause of the distinct threat issued by the Tallong Park Association committee in the letter I received last Thursday, has decided to defer this matter to Michael Kennedy. Mike is the convenor of the Apple Day Festival and in that role you must see that he is the one who will make the decision to withdraw the Invitation Golf Tournament from the Apple Festival. Mike has indicated to us that he will comply with the TPA committee's request to withdraw and to deliver flyers to Tallong Park Residents to this effect. The TCFG committee now regard this matter as far as it involves the TCFG to be closed.

Yours faithfully,

Margaret Botticchio
President, Tallong Community Focus Group Inc.

Attachment 4

Tallong Community Focus Group Newsletter May 2012
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WOW! What a day...

This year's Tallong Apple Day Festival has broken all records... Record crowds (about 3000), a record number of attractions (more than 60 stalls), record funds for distribution (more than \$7500)... and the most beautiful autumn day that only Tallong can put on.

But don't take the Committee's word for it. Here's feedback from some stall holders:

My takings were up on last year's which was great. I sincerely hope that you put my name down for next year. I would hate to miss it.

Thank you once again for the great job you do in organising the festival; it is one of the best organised events that I attend.

Congratulations on a great apple day effort.

This was my first time as a stall holder & I have no complaints. I was pleasantly surprised with my takings.

Overall it was a great day and we'd like to come again if you'd like us to.

This was our first time at this event and we had a fantastic day.

This was the first time we had attended and we have noted it on our calendar for next year.

We had a great day. It was a well organised, well run event and we were told by other stall holders that had attended before that it was improving every year.....this year being no exception!

We had a great day at this very well organised event, we wish that all markets & events were as well organised as yours. Our takings were good, and we would love to participate again in your future events. So, stand tall, people of Tallong. Your community spirit is a credit to everybody. Apple Day Festival Coordinator Michael Kennedy says a special vote of thanks goes to all the volunteers who gave up their time to make the Festival the success it was.

The festival was opened by local Tallong resident and Mayor of Goulburn Geoff Kettle and blessed by the Rector of St Stephen's Church, Tallong, Rev Jeremy Tonks. Local State MP Pru Goward, the Minister for Community Services and Minister for Women, spoke about the value of community spirit.

The Tallong Community Focus Group would like to thank all our sponsors, in particular Essential Energy, Boral Peppertree Quarry, the Good Guys, Goulburn Ford, Highland Tenpin Bowling, Peppers Manor House, Centennial Vineyards, Adrienne Way Quilting, Marulan Driver Training Range, Marulan Newsagency, Alan Weston signs, Tallong General Store, M&M Earthworks, and the Santa Sabina College.

As Essential Energy's regional general manager Phillip Green noted: "We are committed to supporting events such as the Tallong Apple Festival which bring great benefit to the local community."

So say all of us. Beneficiaries from the day's takings include the Tallong Rural Fire Service, the Tallong Public School, Tallong Memorial Hall, St Stephen's Church, and other charitable organisations in the district.

If you would like to participate in helping to organise this event next year, please raise your hand to join the Apple Day Festival committee by contacting the Secretary on 4841 0577 or Email: secretary@tallong.com.au It will be a most rewarding experience.

And the winners are...

Major contributors to the day's success were some new competitions. For example, the pie eating contest was very popular, so much so that we waived the restriction on only children taking part. Some more mature pie lovers showed their expertise in polishing off one of our national treasures in quick time!

The pie eating winner was Nathan Mula from Blacktown. Congratulations Nathan.

Another good news story was the Tallong Apple Granny of the Year, established to commemorate Granny Maria Ann Smith who by chance in 1868 propagated the variety of apple that bears her name.

Guest visitor John Kerin, who in the 1970s was the Federal MHR for the Tallong district, crowned the winning Granny, Elise Porter from Mittagong. Elise was nominated by her grandson Josh Porter who is a pupil at the Tallong Public School.

Apples on Facebook...

Another innovation this year was making use of Facebook with our own Tallong Apple Festival page. It was a great success. One stall holder noted that once he had "liked" the page, news of the Apple Festival immediately went out to another 260 people who are likers of his page.

It is a great form of advertising and all it costs is time! Next year, we will encourage stall holders to add "Follow us on Facebook" to anything they send out. The ripple effect is well worth while.

The Tallong Community Focus Group stall did good business. Our community responded magnificently, resulting in a wide range of goods on sale. The TCFG committee wants to send out a big THANK YOU to everyone who donated items or worked on the stall.

Biggest Morning Tea – May 29, Tallong Memorial Hall at 10am

Come along and support Cancer research and prevention.

RFS news...

This year has seen a relatively quiet fire season, thank goodness! But the Tallong Rural Fire Brigade isn't taking any chances. The unusually high rainfall during the summer months means that the fuel build-up may become a matter of some concern next season.

So, it was decided at the recent annual general meeting of the RFS to continue meeting every Tuesday evening throughout the winter months and the first Tuesday of each month has been designated an Intensive Training night.

The following were elected: President Chris Boland, Vice President Paul D'Alcom, Secretary Jim Humphries, Treasurer Ann Tallon, Brigade Captain Kevin Roberts, Senior Deputy Captain Ian Palk, Deputies Paul D'Alcom, Sean McNulty and Jenny McNulty.

Community sign approved...

A new sign will be erected shortly near the entrance to the Tallong railway station to provide information about Community activities.

The Tallong Community Focus Group is very grateful to the Veolia Mulwaree Trust for agreeing to fund half the cost of a new Community messages sign. The community sign will carry notification of events in Tallong and provide details of our community activities. The total cost is \$5200 and our half of the cost will come from Focus Group funds and money raised at this year's successful Apple Day Festival.

Community Meeting in June...

Please put Tuesday, 26 June 2012 in your calendar when it is planned that the Men's Shed from Goulburn will give a brief presentation followed by an SES person (on flood preparation), RFS (on bush-fire preparation) and the Red Cross (on REDI-Plan). Come along at 7pm to a warm Tallong Memorial Hall with a light supper to follow. More details later.

