

TALLONG COMMUNITY FOCUS GROUP INC.

MINUTES OF THE MEETING OF 17th NOVEMBER, 2011

ITEM	DATE Initiated	DECISIONS/FOLLOW UP
ADMINISTRATION		
Members Present	19-8-10	All present
Apologies	21-05-09	Nil
Ratify Minutes Of Previous Meeting	21-05-09	Moved: Janet Seconded: Sharyn the Minutes be accepted.
Memberships	21-05-09	6 new/renewal memberships received.
Treasurer's Report	21-05-09	See the Attachment 1 Moved: Geoff Seconded: Lionel that the report be accepted. Cheques written for the Tallong PS Community Award and reimbursement of D&J Black for the re-print of 50 copies of the Tallong History Booklet.
Secretary's Report Correspondence In	21-05-09	<ol style="list-style-type: none"> 1. Email from Lauren Read/Richard Davies GMC re village street numbering/naming. 2. Letter from Margaret Morris re train schedules and road naming/numbering in the Village. 3. Martin Curry request for Catering help at Auction on 27th November at Marulan Hall
Secretary's Report Correspondence Out	21-05-09	<ol style="list-style-type: none"> 1. Email to J. Humphrey 2. Email to Lauren Read/Richard Davies GMC re reaction to their Email on village street numbering/naming. 3. Email to Mr Chris Berry, GMC re the Nov. 22 Outreach Meeting. 4. Reply to Margaret Morris. 5. Email with the Outreach Meeting Agenda items to Amy Croker, GMC – sent Nov. 14. <p>Moved: Dugald Second: John that Incoming mail be received/Outgoing be endorsed. Action: Geoff to send letter to Pru Goward MP : support Margaret Morris's request for an extra morning train from Goulburn to Central between 5.30 and 7.40am.</p>
Articles and Publicity in the Local Papers	21-05-09	Leader – John: Two articles so far.

ITEM	DATE Initiated	DECISIONS/FOLLOW UP
Newsletters	18.12.08	Leader: John: The October newsletter is Attachment 2. As per Janet's suggestion, (re the Vision for vegetation in Tallong) must include details of walk and talk how they develop theme of Tallong Bushland as well as dinner details and RSVP and prepay requirements. Cut-out RSVP forms to be printed at the bottom of the Newsletter for both the Christmas Party and the Community Dinner. Also details of Community Picnic on January 21 st .
COMMUNITY PROJECTS		
Tallong Apple Day Festival	26-11-09	Leader: Sharyn – Next meeting on November 23.
Tallong History Booklet sales/reprint	22- 5-08	Leader- Janet: 50 new copies now available for sale. Berrima Historical Society may take some.
Marulan South Quarry – CCC	17- 9 -08	Leader Geoff. Have completed an assessment of the comparison of their two anemometers sitting side-by-side. Considered that there were calibration/maintenance issues which should be addressed.
Website development	21.05.09	Leader: Geoff: Action: Geoff to approach a website development organisation to see how it could be enhanced and notional costs. Underway. Discussions with Brigid Lombard and Geoff's son. The TCFG needs to define its target audience (local/tourists?) and then review what is currently available on the website to guide the future upgrade. Geoff will undertake the review and liaise with the above two people.
Tallong Streetscape Volunteer Group		Leader: Lionel: Working bee planned for 25 Oct cancelled due to rain. Moved to 31 Oct, only 7 workers, very disappointing. Concentrated on hall and surrounds in view of Remembrance Day. Not quite sure how we can improve turn up. Fixed day each month? Geoff attended a meeting of volunteers in the GMC region re changes to the OH&S conditions for Council workers/volunteers. See Attachment 3 for a report.
GENERAL BUSINESS		
Community Announcement Sign	1-5-09	Leader: Margaret: Awaiting outcome of FRRR grant application.
Road numbering in the Village	17-12-09	Leader: Geoff: Action: Geoff to draft as letter to GMC re outcomes of the survey. Done and circulated to committee prior to sending to Lauren Evans, GMC – see correspondence out.
Movies	17-12-09	Leaders: Lionel/Janet: 7 people attended the last movie. We must liaise with the Kennedys and set up a program which can be better publicised in 2012. Next movie will be in January.
Program of 2011-2012 events for the TCFG (to be publicised on the Website)	21-1-10	Leader: Committee: Program now on the website. Discussion: John has ideas for possible future literary evening with prominent authors. Action: John to seek out interested authors for a program of events after Apple Day 2012.

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Tallong Public School	16-12-10	Still getting Newsletters for the website. Collect Cheque made out to Tallong Public School for Presentation Day Prize and give to Sue Mathews. The school presentation day is at midday on December 16. All are invited/urged to attend.
FRRR grant application for a community sign	18-8-11	A FRRR grant application awaits determination.
Tallong Recreational Reserve Trust	20-01-11	Lionel to Liaise: Suggested the Streetscape Volunteer group might be able to help get things moving down there. Any action yet? Lionel to discuss with Mike Kennedy.
Highland Way clean-up	17-3-11	Action: Action: Geoff: Contact RTA to find out the process for getting a sign. Found contact details and now Sharyn has followed up with both the RTA and GMC.
Footpath on Highland St between Hope St and Mulwaree Drive?	16-6-11	GMC considering for their next budget.
Road pot-hole patching – continued poor workmanship.	16-6-11	A site inspection will be made with Mr Terry Cooper, GMC, just before that meeting on Nov. 22. Are there any other “hotspots” that I should show him?
NEW BUSINESS		
Tallong Community Christmas Party	15-9-11	Leader: Lionel/Janet: Date is Dec. 10 How many responses so far? Timing ; Start at 5.30pm. Food 5.30-7.00pm; Santa comes at 7pm; Children’s Games at 7.30pm; Finish at 8.30pm. RFS to provide Fire truck for Santa; BBQ, lollie bags. TCFG to provide Nibblies; Salads, Desserts Setting up the Hall at 1pm (Xmas Tree, Tables etc) , RSVP Nov.26 and/or now. BYOG – soft drinks will be available for sale. Action: Geoff to Email ASAP details plus lucky door prize, gold coin donation, Christmas tree decoration requests to all TCFG members.
Community dinner at Santa Sabina	15-9-11	Now set for Feb 25, 2012
Vision for Vegetation in Tallong	15-9-11	Delayed until after the Community dinner at Santa Sabina.
Veolia Mulwaree Trust	15-9-11	Leader: Janet:
Subsidence of Old Wingello Road	15-9-11	Action: Geoff to Email Terry Cooper, GMC to arrange a site inspection with Margaret/John. Done. Not sure if the Morrises have heard anything but I have not seen any action on other parts of the Email.

ITEM	DATE Initiated	DECISIONS/FOLLOW UP
Community Outreach Meeting	20-10-11	<p>Action: Geoff to send suggestions – see Attachment 4. Chris Berry’s reply to my Email request re the conduct of the meeting:</p> <p>“The format of the meetings has been adjusted in relation to feedback from all last year’s Outreach meetings - The Mayor will be chairing</p> <p>Officers will be making notes of issues raised at the meeting and these are being used to compile a task list. Participants can leave contact details so that feedback in response to the task list can be provided.</p> <p>Not surprisingly roads is the number one topic at all our Outreach Meetings to date. I will speak with Terry Cooper to organise a time beforehand. 6pm maybe a little late with a 6.30pm start for the meeting</p> <p>Chris” I will take notes as well!!</p>
GMC Strategic Plan	17-11-11	<p>Leader: Margaret: The first stage of this process (The Strategic Plan) will be presented to us by Council at the Outreach meeting on the 22nd and our response (engagement) to this is to be delivered at this meeting. I hope to give an outline of some relevant questions and issues arising out of this process.</p> <p>Action: Margaret to prepare a brief overview response for presentation at the Outreach Meeting emphasizing deficiencies in the Plan as published compared to the original Tallong submission and in comparison to plans for the other villages.</p>

Meeting closed at 2151 DST.

Next Meeting: Thursday December 15, 2011

Attachment 1: Treasurer’s report

TALLONG COMMUNITY FOCUS GROUP	
Balance Sheet	
ACN 35027663	as at 14/11/2011
Inc No NSW INC9887110	

Assets

Current Assets

IMB Account (per passbook)	\$7,375.51
Cash in hand	\$138.20
Equipment at Cost (Projector & DVD)	\$3,880.49
	\$11,394.20

Liabilities

Current Liabilities

Provision for Apple Day 2012	\$1,000.00
Depreciation of Equipment	\$2,586.99
Cheques to be written (for creditors)	\$579.49
Unpresented Cheques	\$50.00
	<u>\$4,216.48</u>

Net Assets\$7,177.72**Summary of income and expenses (Year to Date)**

Total income	\$1,045.50
Total expenses	\$7,424.76
Creditors	\$579.49
Income-expenses-creditors	-\$6,958.75

Summary of income and expenses since last meeting

	Income	\$190.50
Expenses		
Newsletter and kiosk supplies (cash)		\$122.00
W Little Pty Ltd - install heaters in hall		\$1,364.00
	Total expenses	\$1,486.00
Creditors		
Salmat - print 50 books (DC Black)		\$579.49
	Total creditors	\$579.49

Equity

Retained Earnings (notes 1&4)	\$12,842.97
Current Year Earnings (note 2)	-\$6,958.75
Equipment after Depreciation (note 3)	\$1,293.50
	<u>\$7,177.72</u>

Note (1) Includes provision of \$3,350 for solar array for hall brought forward from 2010-11

Note (2) Includes expense of \$3,350 for solar array for hall + public liability insurance

Note (3) Basis of depreciation is one third of purchase price per year

Note (4) Retained earnings comprises:

Bank balance at start of financial year	\$13,859.47	plus
Cash in hand at start of financial year	\$33.50	
Less unpresented cheque 264	\$50.00	
Less provision for Apple Day 2012	\$1,000.00	
	\$12,842.97	

Attachment 2

Tallong Community Focus Group Newsletter

Coming in...

The Tallong Community Focus Group has a new Committee elected at the annual general meeting on 1st September. President is Margaret Botticchio; Vice President Lionel Willison, Secretary Geoff Clark, Treasurer Dugald Black and the Committee members are Janet Black, Sharyn Ward, and John Lombard. Helen Wise was elected but resigned for personal reasons.

The TCFG is an active community group that lobbies the Council and other regulatory bodies on behalf of all Tallong residents. It also helps to bring the community together in an enjoyable social setting. So, it has two important roles to play in the life of the community. And it costs only \$2.50 to be a member. What a bargain to have your say in what happens in your village!

Contact details: Margaret Botticchio Ph 4841 0324 northman@goulburn.net.au; Lionel Willison Ph 0418 609 572 lionelwill@optusnet.com.au; Geoff Clark Ph 4841 0577 or 0437 409 336 geoff_run@hotmail.com; Dugald Black 4841 0613 jlm.black@bigpond.com; Janet Black 4841 0613 jlm.black@bigpond.com; Sharyn Ward/Kettle Ph 4841 1502 or 0418 487 159 cavanpark44@bigpond.com

President Margaret Botticchio told the AGM she thought the community spirit shown over the past year had been brilliant. She said the integration of various groups and the TCFG had been impressive and strong links have been forged between community individuals, groups and the TCFG. Special thanks were given to the Committee and office bearers, in particular to the outgoing Treasurer Mike Kennedy who has been playing an ever increasing role in organising the Newsletter, publicity in the Goulburn Post, as well as being the Apple Day convenor and the many other duties involved in being Treasurer.

John Lombard has taken over responsibility for the Newsletter and the Goulburn Post notes and he welcomes all contributions

lombard.john@gmail.com or ph 4841 0265 or 0424 956 534. Just drop him a line.

Coming up...

Your Committee has an exciting program of events planned for the next 12 months. So, get out your diaries and jot down the following dates:

- 22nd November 2011 – Community Outreach meeting with Goulburn Mulwaree Council
- 10th December 2011 – Community Christmas party
- 16th December 2011 – Tallong Public School End of Year Presentation 12pm
- 17th December 2011 – Marulan Carols at 3pm
- 21st January 2012 – Community Picnic
- 25th February 2012 – Community walk, talk and dinner at Santa Sabina
- 4th March 2012 – Clean-up Australia
- 24th March 2012 – Bush Dance
- 6th May 2012 - Tallong Apple Day Festival

Reaching out...

The Community Outreach meeting on 22nd November at 6.30pm at the Tallong Memorial Hall is an important event to meet Goulburn Mulwaree Council representatives and senior staff. It is a unique opportunity for the Tallong community to raise issues directly with Council representatives. So, if you have any questions contact the TCFG and we will submit a list to the Council prior to the meeting. Questions, please, in the TCFG letter box at the Tallong General Store or email to secretary@tallong.com.au. Advance notice of your concerns helps the meeting to run smoothly and everyone gets their say. It is a golden opportunity to raise issues directly with the decision makers.

Walking out...

On Saturday 25th February next year we're planning a walk, talk and dinner at Santa Sabina on the theme of the Native Plants of Tallong. There will be a walk at 6pm followed by a three course dinner at Santa Sabina and an engaging guest speaker, Paul Collins, a historian, environmentalist, broadcaster, writer and former Catholic priest.

He is the author of twelve books including one many Tallong residents may know *Burn: the epic story of bushfire in Australia*. Paul is an inspiring and witty speaker. He is well known as a commentator on environmental and population issues. He will talk about the Tallong bushland and environmental aspects of the Southern Highlands. He will be speaking from his wide experience as a historian, a conservationist and an environmentalist.

We expect this to be a very popular evening and the numbers will be limited, particularly as the evening will cost only \$15 a head, BYO. We will need firm bookings so please ask for Janet or Margaret for information. More details about pre-booking will be in the next Newsletter but put the date in your diary: Sat 25th February 2012.

Firing up...

Chris Boland, President TRFB, reports: During a quiet and fire free period, the Tallong Brigade received a call to attend a motor accident on Highland Way south of Glenrock Station. Tallong One Alpha responded to find a Holden sedan had lost control on a southbound bend and was lying upside down in a drainage ditch. Thankfully the driver had crawled free and was unhurt, but the vehicle was leaking so much raw fuel that the petrol had filled the rear wheel wells. While there was no immediate environmental threat to any waterways, brigade members swiftly applied a blanket of fire retardant foam over and around the car. This substantially reduced the risk of accidental combustion, especially from sparks when the towie arrived to extricate the vehicle from the ditch.

With the new fire season running from 1st October until 31st March, now is a good time to clear away all those piles of firewood from underneath your wooden veranda and have a close look at all those overhanging tree branches. Also from 1st October, a Permit is required before lighting any fires in the open. The procedure is very simple, just a phone call to the Tallong Brigade Captain, Kevin Roberts, on 0418 221 019. He can issue the Permit and will advise how to proceed with notifying surrounding neighbours and Fire Control local HQ.

Being Crafty...

Calling all knitters, embroiderers and crocheters, all makers of jams and jellies, chutneys and relishes, all makers of items useful and funny – and we're being non gender-specific here!

As one of the highlights of next year's Apple Day, we want to have a Tallong Community Focus Group handicraft and produce stall selling items donated during the year. We are looking for help with donations. Can you assist us, please?

Perhaps before you put the knitting needles away for the year, could you make us an apple-themed beanie for instance? And whenever you make a batch of jam or chutney, could you make an extra one or two bottles for us?

When the lavender blooms, would you dry some for making lavender bags later? If you enjoy wood-turning or pottery, could you give us a piece or two? Even if you don't have time to make the jam yourself, if you could donate the fruit, we can organise the making.

We will collect wherever, whatever and whenever! Make things in your own time and avoid the last minute rush.

Contacts: Janet Black 48410613 or jlm.black@bigpond.com or Vicki Kennedy 48410330 or weathervane12@gmail.com

Lights down... action...

Our summer movie program begins on Saturday 5th November with the brilliant musical *Gentlemen Prefer Blondes*. Marilyn Monroe and Jane Russell play two little girls from Little Rock who grew up on the wrong side of the track. They are lounge singers on a transatlantic cruise, working their way to Paris. And even though Diamonds

are a Girl's Best Friend, the two singers enjoy the company of any eligible men they meet on the way... Curtain up is at 7pm at the Memorial Hall and light refreshments will be served. All welcome.

Tallong Christmas Party – December 10th

The traditional Tallong Village Christmas party will be held on Saturday 10th December 2011 starting at 5.30pm at the Memorial Hall. We're looking for gold coin donations. Please bring a decoration for the tree, and some festive items suitable for Christmas hampers which will be raffled on the night. There will be lots of games for the children.

Food will include a BBQ, salads and desserts. BYOG but there will be a canteen for soft drinks. The highlight of the evening will be the arrival of Santa Claus.

Please RSVP by November 26. We need to know how many Adults and Children will be coming. Call Janet (4841 0613) or Margaret (4841 0324) or Email Secretary@tallong.com.au

Subscriptions due...

With the new committee elected and the AGM over, subscriptions of \$2.50 per adult are now due. Please contact a committee member and/or drop your money and details into the TCFG letter box outside the Tallong General Store. It's a small price to pay for participating in the life of your community.

School is in...

Tallong Public School is now enrolling for 2012, so it's time to contact the School Principal Sue Matthews on 4841 0292 for an appointment. Choosing your local public primary school means your child is never too far from home!

There are great advantages in our small size as it generates great school spirit and pride among students, families and teachers. There is a high level of local community involvement. The Tallong School offers before and after school care.

www.tallong-p.schools.nsw.edu.au/

Calling for Ideas...

We're pretty sure many members of our Community have some brilliant ideas that could be developed into cultural or social projects for Tallong. You know people who say 'if only Tallong had a night of...' or 'if only the Committee would put together a program of...'

Well, now's your chance. We would welcome any suggestions of practical projects that could be developed for the benefit of the whole Community.

So, thinking caps on... don't grizzle to your friends or family. Tell us and we'll see if we can make it work.

Attachment 3

Meeting with GMC officers re changes to the Volunteer OH&S conditions October 25, 2011 9.30am at the Waterworks

The following are some of the issues which came out of the meeting:

1. The "Occupational" wording has been dropped to be replaced by Work Health and Safety or just Health and Safety in various documents.
2. The Employer is now the Person Conducting a Business or Undertaking (EPBCU) = GMC.
3. All volunteers are now considered to be "Workers" by GMC.

4. Officers are people who make decisions – for our volunteer group that would be Jason Maroney.
5. There is no longer a need to complete full risk assessments for mundane tasks like maintenance of gardens, lawn mowing, etc. Agreed procedures do not need a new risk assessment every time they are undertaken. There is a new Risk Assessment template which will be Emailed out shortly.
6. If there is a situation where a prosecution of someone is planned, it is up to Work Cover to prove any negligence rather than the person proving their innocence.
7. For any risk assessment, there will be a philosophy of is it “Reasonably Practical” (based on economic considerations) for the task to be undertaken.
8. Health and Safety Representatives (HSRs) have to undertake a 5 day training course with annual refresher courses. Once trained they have the power to close down an operation if they deem it to be unsafe.
9. If in any of your activities you have “near miss” incident arising, it is best to file with the GMC a Corrective Action Report (CAR) so that in future it will not escalate to a catastrophic incident

Geoff Clark

October 25, 2011

Attachment 4:

Questions for the Tallong Community Outreach Meeting – November 22, 2011

1. Road naming/numbering within the Tallong Village – see below.
2. Pot holes and the sink-hole on Old Wingello Road ???
3. The last 3km of Highland Way towards the Hume Highway (Marulan end) should be repaired in terms of the soft edges and faint white lines on the road.
4. Faint white lines are also an issue on the section of Highland Way across the plains east of Warrima Drive (towards Wingello) where fogs cause dangerous driving conditions.
5. Why is the fact that the Highland Way is an RTA road to the detriment of the roadside maintenance? Why do we have to wait for the RTA to come and pick up broken limbs and cut back trees from the roadside, when our council is on the road regularly travelling to Tallong for other maintenance work? Can the council not approach the RTA with the idea that they perform the work and get reimbursed the costs?
6. Footpath on Highland St between Hope St and Mulwaree Drive – is it still in the budget considerations?

TCFG response to Letter from Mr Davies of GMC on October 19, 2011

Dear Mr Davies,

It was with great disappointment that we read your letter in regards to the issue of Tallong village Street Renaming and Renumbering. We would like to make the following observations:

1. Council caused the confusion in the direction of numbering on Caoura Street when moving from Lot numbers to street numbers. Street numbering information will be required at two intersections: a. "Caoura Street" and Highland St (numbers to be from 90?-1); b. "Caoura Street" and Kettles Lane/Goldfields Rd (numbers to be from 1-90?). Also at this intersection there should be another sign indicating "Caoura Road" with property 1- 2121 numbers which

points towards the coast i.e. away from the village. The "90?" is because the number of the Tallong General Store needs to be clarified; it is next to No. 88 so presumably it is No.90?

2. The only reason that the direction of numbering needed to be reversed on Caoura and Highland Streets is that these are part of much longer roads i.e. Caoura Street becomes Caoura Road at the village boundary; Highland Street forms part of Highland Way at the village boundaries. All other streets in Tallong village are short and "stand alone" and do not have the same confusion in the sense of the numbering direction. Therefore, we reject your argument in point 2 of your letter.
3. Council's decision to rename the section of Highland Way through the Tallong village as Highland Street (as part of its general village numbering system across the region) is going to cause great confusion which cannot be solved by having numbering information on the street signs. At present along "Highland Street" from the Marulan end of the village the following is the order of addresses: 92 Railway Parade; 90 Railway Parade; 86 Highland Way; 72 Railway Street; 44 Railway Parade; 40 Railway Parade; 25 Highland Street; 7 Highland Street. I submit that it would be impossible for emergency services to be able to find any of these addresses due to their random ordering and naming. Therefore there is a strong argument for Council to rationalise these. For Council to place new signs with "Highland Street" along this stretch of road would only add the existing confusion unless all properties are renumbered accordingly, starting with the lowest numbers at the Marulan end of the village.

Far from being "impractical and inconvenient" (your words) we hope this issue in point 3 can be revisited so that the residents can be assured of their safety in times of any future emergency in Tallong. We feel very strongly about this situation and will be raising it again at the Tallong Community Outreach meeting on November 22.