

TALLONG COMMUNITY FOCUS GROUP INC.

MINUTES FOR THE MEETING ON 21st June, 2012

ITEM	DATE Initiated	DECISIONS/FOLLOW UP
ADMINISTRATION		
Members Present	19-8-10	Margaret, Sharyn, Dugald, Lionel, Guest - Mayor Geoff Kettle – meeting started with short update of work undertaken on behalf of TCFG
Apologies	21-05-09	John, Janet, Geoff
Appoint a Minutes Secretary	21-6-12	Lionel
Ratify Minutes Of Previous Meeting	21-05-09	Moved: Sharyn Seconded: Lionel that the Minutes be accepted.
Memberships	21-05-09	No new members
Treasurer's Report	21-06-12	See Attachment 1. Brief information re Financial papers for end of financial year and for presentation at AGM Motion: That the Treasurer's report be accepted. Moved: Sharyn Seconded: Lionel
Secretary's Report Correspondence In	21-05-09	<ol style="list-style-type: none"> 1. Letter from GMC re invitation to attend the Council meeting on June 13 to make presentation on the footpath construction in Tallong village. 2 Tallong RFB thanks for donation 3 Tallong Hall Trust thanks for donation directed to concrete on floor under stage – Carl Wise
Secretary's Report Correspondence Out	21-05-09	<ol style="list-style-type: none"> 1. Emails to Sue Matthews and Manfred Metz asking/thanking them to attend the Council meeting on June 13. 2. Letters with grant cheques from Apple Day profits to: Tallong RFB; Tallong PS P&C; Tallong Memorial Hall Trust; St Stephens Church; Goulburn Bowman; Lieder Theatre; Berrima District Engine Club (should have been Southern Highlands Antique Engines); Goulburn Bowman. 3. Letter to Willis Australia (CRISP Insurance) re wording changes to the Insurance policy and the renewal cheque. 4. Letter from Mike Kennedy to Jason Maroney re the Streetscape committee activities in Tallong (see Attachment 2) 5. Email to Yass Signs re Lionel being the co-ordinator of the Tallong Community sign delivery and installation. <p>Moved: Lionel Second: Dugald that Incoming mail be received/Outgoing be endorsed.</p>
Articles and Publicity in the Local Papers	21-05-09	Leader – John: Goulburn Post continues to run Tallong Twitterings. Action: Janet to send the Secretary a copy of the TT from the GP on Monday, May 14 which contains recognition of the V-M T grant for the community sign. Done.

ITEM	DATE Initiated	DECISIONS/FOLLOW UP
Newsletters	18.12.08	Leader: John: The June newsletter is Attachment 3. July Newsletter to include: AGM Date 6/9/12 and invite (notice)for community to attend, Grant from G/M council budget for school footpath. Other deferred to 13/14 financial budget consideration, Report on Community Sign –finally there, Report on community preparedness meeting, as people were absent because of flu ,cold etc. the highlights could be included. Invitation to join TCFG committee and Apple Day committee, Propose a supper/talk on wild flowers of Tallong with special attention to Midge orchid – with local orchid experts, Denis Wilson and Allan Stephenson October 4 th (to be confirmed)
COMMUNITY PROJECTS		
Tallong Apple Day Festival	26-11-09	Leader: Sharyn – in abeyance until later this year. Chrissie Wursten (VP of the P&C) is prepared to come on the Apple Day committee. Due to complications Sue Mathews says Chrissie will not be joining App Day Committee, P&C will find someone – Awaiting delegate from RFS
Tallong History Booklet sales/reprint	22- 5-08	Leader- Janet/Margaret: Discussion between Dugald and Geoff : To include in new version of History Book - presentation of a small section on the meteorology of the region using some of the historic data from Win Onslow, etc.
Marulan South Quarry – CCC	17- 9 -08	Leader Geoff. No action. Janet attended MHS and met Paul Jackson: Boral may increase donation to App Day. Boral have finished Community Involvement Plan, once presented to Boral Board details will be clear – re Museum of Aboriginal Artefacts and other projects they will fund in area – i.e. Museum in Marulan etc.
Website development	21.05.09	Leader: Geoff: Margaret has sent 3 pages with suggestions for text and new photos needed to Janet for editing and further ideas. Tallong History, About Tallong and Tallong’s Natural Environment – should be ready when Geoff returns.
Tallong Streetscape Volunteer Group		Leader: Lionel: See Attachment 2. For Streetscape groups response to issues with G/M Council. Further responsibility for erecting Village Sign- Action: Lionel to check on underground cables in that area. Done no problems.
GENERAL BUSINESS		
Road numbering in the Village	17-12-09	Leader: Geoff: Waiting on GMC after the gazetting process.
Movies	17-12-09	Leaders: Lionel/Janet: In abeyance. Action: Janet to see what classic movies are available at the GMC Library.
Program of 2011-2012 events for the TCFG (to be publicised on the Website)	21-1-10	Leader: Committee: Emergency preparedness meeting on June 26. AGM on September 6. Early October 4th for supper meeting on native vegetation in the Tallong region including the Midge Orchid. November Book discussion meeting with Indira Naidoo (Action: John to follow up and set the date). Dates to be confirmed with Hall availability before adding to the website.
Tallong Public School	16-12-10	Weekly Newsletters have been added to the website.
Tallong Recreational Reserve Trust	20-01-11	Lionel : Follow up on previous meetings request about TCFG Liability in this matter? Meeting held with Aleta and Lyn M (a formal trust meeting) on 14/6/12- expressed TCFG’s concerns re inaction by Trust in view of donation of one thousand dollars to Trust. Aleta stated she and Martin very busy with their new venture and offered to stand down. Agreed that Trust should concentrate on Picnic Ground as there is little interest in a playing field. Lyn M to obtain quotes for cost of toilet block, BBQ tables and so on. To arrange date for meeting at which interest to be sought for new committee members.
Highland Way clean-up	17-3-11	Leader Sharyn: Keep Tallong Clean signs have not been approved by councils Traffic committee. Need to rethink this one with full c’mittee

ITEM	DATE Initiated	DECISIONS/FOLLOW UP
Footpath on Highland St between Hope St and Mulwaree Drive?	16-6-11	<p>Leader: Geoff: Sue Matthews report: "The meeting members received the info in a positive light and many supported the concept of road safety and schools. I showed photographs which helped. Two councillors made negative comments...one asking how much council had spent on Tallong in the past year or so and the other made a jibe at Jeff Kettle about the fact Tallong seemed to be on the radar a lot. I spoke to a councillor after the meeting and he said that unfortunately our submission wasn't helped by the fact Mr Metz spoke at the same meeting about another footpath in Tallong. It weakened our submission. But the same councillor said it would add some weight to the decision if I was present at Tuesday night's meeting on the 19th June." Sue is also going to that meeting.</p> <p>Result – GMC approved schools request (TCFG submission for funding from budget for footpath at school) the footpath between Hope St and Mullwaree Dr. was rejected but carried forward for consideration next year. The Mayor reported on council's discussion prior to these decisions.</p>
Road pot-hole patching – continued poor workmanship.	16-6-11	Geoff: No action.
NEW BUSINESS		
Vision for Vegetation in Tallong	15-9-11	Evening – Super/talk with slides proposed for October 4th. Speakers: Denis Wilson and Allan Stephenson – local orchid experts and Tallong enthusiasts. Topic Wild flowers and Orchids found around Tallong. Tallong Midge orchid and its habitat a focus.
Veolia Mulwaree Trust	15-9-11	Leader: Geoff:
Anzac Day commemoration in Tallong	15-3-12	Organisation for next year should take place in January 2013
Special Community Meeting	19-1-12	Everything is organised. Lionel to chair and organise speakers at the meeting. Each speaker has been asked to restrict themselves to a maximum of 25 minutes plus 5 minutes for questions. Ian Marsh will be from the Men's Shed and a Mr ? Fountain from the RFS. Lionel to liaise with Mike re the computer/projector. See report from Dugald Attached.
New NSW OH&S laws and their Impact on Volunteer Groups	19-1-12	Action: Geoff to follow up with GMC. Not yet done. Discuss the possibility of the GMC running a general course for volunteers.
Railway station platform	21/6/12	Mayor Geoff Kettle reported that our request to have platform improved is ranked 285 of 307 similar requests. Suggests letters to Mathew Perry, Railway Transport from TCFG with back up from residents.
Bi-centenary of Tallong's discovery by European settlers/explorers	19-4-12	Leader: John: For discussion purposes to set-up a sub-group to co-ordinate activities for the 2018 celebrations. Needs community consultation. Bring this up at the AGM and mention a new project for a History of Tallong Volume 2 booklet.
Date for the AGM	17-5-12	Agreed September 6, 2012 at 7.30pm. Expectations and broad outline discussed. Timing of notice etc well in hand. Treasurer prepared reports and topics suggested for President's report ie renewal of TCFG C'tee and App Day C'tee.
Lighting at the intersection of Hume Hwy and Highland Way – RTA submission?	21-6-12	Leader: Dugald – discussion re lighting change on Hume Highway a blind spot – carried over for next meeting with absent members present.

Meeting closed at 10.00 pm EST. Next Meeting: Thursday July 19, 2012

TALLONG COMMUNITY FOCUS GROUP

Balance Sheet

ACN 35 027 663 679

as at 21/06/2012

Inc No NSW INC9887110

Assets	<i>Current Assets</i>		
	IMB Account	\$5,851.36	
	Cash in hand	\$278.05	
	Equipment at Cost (Projector & DVD)	\$3,880.49	
		\$10,009.90	
Liabilities	<i>Current Liabilities</i>		
	Provision for Apple Day 2013	\$1,000.00	
	Depreciation of Equipment	\$2,586.99	
	Cheques to be written (for creditors)		
	Unpresented Cheques		
		\$3,586.99	
Net Assets	(current assets minus current liabilities)	\$6,422.91	
Summary of income and expenses (Year to date)			
	Total income	\$16,424.93	
	Total expenses (see Note 2)	\$24,138.49	
	Creditors (see list below)	\$0.00	
	Income-expenses-creditors+cheques	-\$7,713.56	
Summary of income and expenses since last meeting			
<i>Income</i>	Book sales	\$60.00	
	Membership renewals		
	Total income	\$60.00	
<i>Expenses</i>	Business Requisites (L W & G C)	\$56.00	Newsletters x 2
	Lieder Theatre: Apple Day appearance fee	\$100.00	
	Apple Day donations	\$3,100.00	
	Public liability insurance 2012-13	\$2,833.63	
	IMB - bank fees		
	Total expenses	\$5,889.63	
<i>Cheques to bank</i>			
	Total	\$0.00	
<i>Creditors</i>			
	Total creditors	\$0.00	
Equity	Retained Earnings (notes 2&4)	\$12,842.97	
	Current Year Earnings (note 1)	-\$7,713.56	
	Equipment after Depreciation (note 3)	\$1,293.50	
		\$6,422.91	

Note (1) Includes expenses for solar array for hall (\$3,350) & for public liability insurance (\$2451.46 for 2011-12; \$2833.63 for 2012-13)

Note (2) Includes provision of \$3,350 for solar array for hall brought forward from 2011-12

Note (3) Basis of depreciation is one third of purchase price per year

Note (4) Retained earnings comprise:

Bank balance at start of financial year	\$13,859.47	plus	
Cash in hand at start of financial year	\$33.50		
Less unpresented cheque 264	\$50.00		(presented 29/12/2011)

Less provision for Apple Day 2012

\$1,000.00

\$12,842.97

**TALLONG COMMUNITY FOCUS GROUP
APPLE DAY 2012
Profit & Loss Statement**

Income

Apple Day Grants	1614.60
Apple Day Income	
<i>Apple Day TCFG, Craft & History Stalls (see note 1)</i>	934.45
<i>Apple Day Stall Holder Fees</i>	1900.00
<i>Apple Day Raffle</i>	1576.00
<i>Apple Day Bake Off Auction</i>	388.50
<i>Apple Day Apple Sales</i>	1659.00
<i>Apple Day gate takings</i>	2927.65
Total Income	11000.20

Expenses

Apple Day Expense	
<i>Apple Day Donations</i>	3100.00
<i>Apple Day Cost of Apples</i>	805.00
<i>Apple Day Publicity Expense (see note 2)</i>	798.73
<i>Apple Day Administration Expense (see note 3)</i>	513.20
<i>Apple Day Music/Entertainment</i>	1150.00
<i>Raffle and shrunken head comp. prizes (see note 4)</i>	210.00
<i>Apple Day TCFG Stall</i>	50.71
<i>GMC Food Inspection Fee</i>	180.00
<i>Apple Day Bake-off Expense (see note 5)</i>	70.00
<i>Apple of My Eye Photo Competition prizes</i>	150.00
Total Expenses	7027.64
Net Profit / (Loss)	3972.56

Note 1: this comprises	Sale of shrunken apple head comp. entries	9.95
	TCFG stall outside hall (excluding raffles tickets)	181.00
	TCFG craft and history stall	743.50

Note 2: this includes	Golf day prizes	54.05
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Note 3: this includes	Refund Penrose Community Assoc. part stall fee	30.00
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Note 4: this comprises	Shrunken apple head comp. prize	10.00
	Gift voucher - Apple Day raffle prize	200.00

Note 5: this includes	Bake off grand champion prize	50.00
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Attachment 2

Tallong Streetscape Volunteer Group

**Jason Moroney
Parks & Gardens Planning Coordinator
Goulburn Mulwaree Council
Locked Bag 22,
Goulburn, 2580**

Dear Jason

Further to our meeting of Thursday the 31st of May and your E-mail of the same date I would like to tender the following with regard to the mowing and whipper snipping of the verges of Highland Street and Mulwaree Drive.

The main reason behind the formation of the Streetscape group was to enable the local community to have a degree of control over how our Village presented itself to its residents and to people passing through. It also expected to address some of the issues that residents have regarding:

Roadside Visibility, which becomes an issue with long grass and shrubs growing right up to the roadside giving motorists no chance of spotting wildlife before it is actually on the road. This is true of most of the Highland Street and is something that has been discussed at Outreach Meetings with no progress so far. The amount of road kill along Highland Street is testimony to how bad the situation is.

and

Access to the Village facilities from areas of the Highland Street within the signposted 50kmph area. Until the area between the 50kmph sign and Mulwaree Drive was cleaned up and mowed by the group, two of our local families primary school aged children had to walk through long grass and shrubs at the edge of the Highland Street, to access the footpath that starts at Mulwaree Drive. Both parents have expressed gratitude to the group for creating a clear area, off the edge of the road, for their children to walk on.

The GMC's worklist for the Tallong Village is very limited and is not sufficient to achieve what the residents would like to see with respect to these two issues.

Our questions to the GMC are:

1. *What options do we have with regard to training or certification to allow us to continue with the roadside work that we have started? Many members of our group have had considerable experience both developing & following OH&S processes & procedures during their working lives and we believe that we are capable of developing procedures, in conjunction with the GMC, that will allow us continue working the verges of Highland Street and Mulwaree Drive in a safe manner. We feel that with adequate warning signage, such as "Roadside Clearing Ahead" and the use of witches hats along the verge the work can be completed in a safe manner. Currently the GMC employees who mow along the edge of the Highland Street between Mulwaree Drive and the Railway station do so without any warning signage posted.*
2. *If we cannot sort out a way for the Streetscape Group to continue the work, what is the possibility that the GMC would take it over and maintain what has already been achieved?*

Could you also find out for me if the land bounded by Caoura St, Memorial Drive and Bumballa St (this is the block behind the Rural Fire Brigade Station) is owned by the GMC, and if it is would the GMC have any objection to the Streetscape Group clearing out the undergrowth and making the area usable to the public.

The members of the Tallong Streetscape Group, and the many village residents who have spoken with us, are keen to see the work that has been started, continue and develop further.

I hope we can resolve these issues to the betterment of our Village streetscape.

Yours Sincerely

Mike Kennedy
Co-ordinator, Tallong Streetscape Volunteer Group

Attachment 3

Tallong Community Focus Group Newsletter June 2012

Prepare, act, survive...

There will be a special meeting in the Tallong Memorial Hall (now heated!) on Tuesday 26th June 2012, at 7pm on how to deal with emergencies, how to cope, how to prepare, how to survive. It is an important meeting open to everybody and a light supper will be served afterwards.

The meeting will open with Ian Marsh, from the Goulburn Men's Shed, talking about the activities, experiences and organisation of their successful Shed.

The Australian Men's Shed Association is a charitable body that provides free practical support and assistance focussed on male health and well-being. There are now more than 720 Men's Sheds registered in Australia. Maybe Tallong could consider establishing one here.

Another speaker will be Robert Bell, Regional Director SES, Goulburn, who will talk about flooding, the power of flood waters, and the dangers of driving in floods.

The Regional Officer of the Rural Fire Service will talk on Bushfires: Prepare, Act, Survive.

As everybody knows, emergencies can strike without warning, so being prepared at home, school, work and in your community is crucial. Andrea Sant, from the Red Cross Emergency REDiPlan, will speak about the need for an efficient prevention plan. Emergency REDiPlan is a Red Cross community information program to help people prepare for, respond to and recover from ANY emergency.

If you want to know what to do in any emergency, be at the Tallong Memorial Hall on Tuesday 26th June.

Everybody is welcome and there will be ample opportunity for questions.

Pay out time...

The recent Tallong Apple Day Festival was the most successful ever with record numbers of visitors and record numbers of attractions. Now even better news... an amount of \$3,200 has been distributed locally to various organisations: the Tallong Memorial Hall Trust with a suggestion it be used for a project to concrete under the stage; the Tallong Public School P&C Association, the Tallong Rural Fire Brigade, and St Stephen's Church.

Also small grants have been made to groups who helped make such a success of the Festival, including the Lieder Theatre in Goulburn, the Goulburn Bowmen, and the Highlands Antique Machinery Club.

The Focus Group will contribute \$2,600 towards the new Tallong Community notice board sign which will supplement a grant from the Veolia-Mulwaree Trust. Money has also been set aside to improve the outside public address system for future Apple Day Festivals.

Time to join us...

The Focus Group would like to invite the various community groups who benefit from the Festival to join the organising Committee for next year's Festival.

This way we can have a broader based committee to plan the Festival and it would give each community group a voice on how the Festival is organised. The more input we can get to make Apple Day even bigger and better... Please contact the Secretary of the Focus Group to nominate a representative. There are vacancies on the Committee, so please join us.

Tallong signs...

The installation of the new Tallong Community notice board sign is imminent. A hole 900mm deep and 450mm wide at the top will be filled with six bags of cement with a support pole in the middle. The sign will stand on Highland Street, on the nature strip just west of the entrance to the railway station, and will provide information about events in Tallong.

Help our wildlife...

The NSW-based Wildlife Information, Rescue and Education Service, a not-for-profit organisation, is seeking new volunteers.

Last year, WIRES received more than 100,000 phone calls asking for assistance or information. Across the state, WIRES volunteers rescued about 60,000 birds and animals. In August, there will be a two-day rescue and immediate care course in Goulburn organised by the Southern Tablelands Branch (your local branch) which is designed for anyone interested in becoming a WIRES volunteer.

The course will equip you with the basic but essential knowledge needed to safely rescue wildlife and to provide for their immediate needs. You will also meet local carers and learn about opportunities to get involved in the support of native animals in your area.

To find out more about the course or about becoming a WIRES volunteer, come along to a free Information evening at the Goulburn Workers Club at 6.30pm on Monday 23rd July. The evening will give you an insight into the WIRES organisation, becoming a wildlife carer, other roles, an opportunity to meet existing volunteers and carers and the opportunity to register for the Rescue & Immediate Care Course which is on successive Sundays, 19th and 26th August.

For further information or to register, please contact the WIRES Southern Tablelands Training Officer by email (preferred) at annwyn2@gmail.com or by phone on 0408 028 675.

RFS postings...

Most Tallongites are familiar with their local Post Person buzzing around the village every day. But many may not know that Jenny McNulty and her husband Sean are also senior deputies in the Tallong RFS and long-time members of the elite R.A.F.T. (Remote Area Fire Team) who are routinely choppered into inaccessible fire grounds to tackle stubborn outbreaks at close range.

Both Jenny and Sean have spent many hours training with RFS helicopters being winched in and out of gullies or landing on hilltops, while Sean has successfully completed an RFS Aviation Support Course. This course is only one of many open to RFS volunteers, including First Aid, Chainsaw Proficiency, Rural Fire Driver, Electrical Workshop and many more.

Collecting for our School...

The two major supermarkets are again helping schools help themselves. Every time you shop in Woolworths you can collect Earn and Learn stickers and put them in a collection box in the school office. Last year, points accrued helped buy classroom resources.

And another collection box has been set up for Coles Sport for Schools vouchers. The Tallong School got fantastic support last year from Tallong families and the community. School Principal Sue Matthews is aiming to do better this year!

